

**Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes**

Meeting Date: January 14, 2020
Place: District Office, 640 N. Delaware Street, San Mateo
Time: 5:30 pm
Prepared by: Charlayne Wright, Executive Coordinator

Citizen Oversight Committee members

in attendance:

Pat Griffin (PG) Cindy Montgomery (CM)
Don Freeman (DF)
Sherry Haber (SH)

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Nicole Shaw, Interim Capital Facilities Fiscal/Purchasing Manager (NS)
Charlayne, Executive Coordinator to the Deputy Superintendent, Business Services (CW)

Others in attendance:

Kevin Shelly (KS)
Laura Chalkley (LC)
Todd Lee (TL)
Neal Kaufman (NK)

Members not in attendance:

Mike Loy (ML)
Simon Mazzola (SM)

NOTES:

- A. Meeting was called to order at 5:30 P.M.**
- B. Approval of Minutes**
 - 1. (CM) motion to approve and (SH) seconded. September 16, 2019 minutes were approved and recorded.
- C. Projects Update: Measure M & O**
 - 1. (EM) stated Todd Lee from Grey Stone would update the group on the last Measure M project the Burlingame High School pool, Peninsula High School, and the other projects throughout the district
 - i. BHS Pool: (TL) informed the group that the pool is complete, and it came out quite well. (TL) added it was a Quality build it is a solid shell now and the equipment that has gone in is the appropriate equipment. (SH) asked if the construction went well. (TL) responded when we pulled out the shell, we discovered they over dug it, and back filed it wrong. (TL) added the pool we pulled out and replaced was a shining example of how not to do it. (TL) stated we are happy with the construction, but it was not entirely smooth.
 - ii. PHS: (TL) informed the group we are in our fourth day of the DSA back check which normally takes two but were this close to being stamped out. DSA reviews three things fire, life, safety and access compliance and

structural. Fire, life and safety are signed off and we have a few items left on the structural, but we hope those will be stamped out tomorrow. The demolitions is done and we are in the process of taking out the asphalt now, and we will move into upgrading at the beginning of next week. (CM) asked are we still on the same timeline as before. (TL) responded we are on an extremely aggressive timeline to get it open by August. It is going to be a lot of 6-day weeks and 10-hour days. (TL) added we have the overtime built into the bid to do the work so everyone is aware of what the timeline is. (TL) stated it will be a tight timeline, but it is in the realm of possibility if the weather does not destroy us. (CM) asked what is the alternative or plan B. (TL) responded I do not know that there is one. (EM) informed the group plan B would be to move them a month later or something like that. (EM) emphasized but we really must get this done.

- iii. Other Projects: (EM) stated in addition of what we did under measure M and measure O we also ran some of our other capital projects under other funds that are significant capital projects Todd has been working on. (EM) informed the group Burlingame High School wanted the wrestling lights but I think we need to update when the Burlingame High Schools press box is going in (TL) stated the press box went into DSA on 18th of December. (TL) added it's a replacement of the existing press box with a new one. (TL) stated the current one cannot be accessed because the roof is not structurally sound. (TL) stated we are starting the process of the lease back project which the board approved on December 12th. (TL) stated we'll talk to the contractors to see if there is a price advantage to doing this sooner or later, (TL) added I don't know if there will be. (TL) stated May 15th is about the soonest that the weather will cooperate with us and we will start scraping the grass off. (TL) added we could start as early as May 1st, or it will be May 15th. (CM) asked you have a good point about Graduation that was a huge issue at Burlingame High School. (KS) added that is one issue but I would want to have the discussion with the schools as opposed to someone making the decision. (KS) added the other issue is the design work on the Capuchino High School non-stadium fields and the Mills High School other fields where are we on those. (TL) stated we are well into design development but I plan to bring the SEQA filings to the board in February we have one issue we're trying to work through at Capuchino High School where by its related to the coverage over the Hetch Hetchy on to the field where we may have to do some redesign work around that. (TL) added we are working through that now and we should have construction documents ready by March. (KS) asked so will you be through SEQA or not or will you be through DSA. (TL) responded no we will not be through DSA until the summer. (KS) stated we need to be having conversations with the schools about when you want to start construction. (TL) stated if the SEQA goes well that would be in the Fall for both sites. (TL) added Mills High School has the potential for the SEQA to be more complicated and Capuchino High School will be relatively straight forward, but I think the soonest we would see about getting out of DSA is August or September. (PG) asked and is that an L project. (TL) added yes that would be a measure L project too. (TL) stated those are significant projects both at Capuchino High School and Mills High School converting the baseball, soccer, and multi-purpose fields from natural grass to artificial turf. (TL) added water conservation sustainability and play hours are associated (TL) stated adding lights and redoing the tennis courts and lighting two tennis

courts at each of the sites. (TL) stated with a re-bench of the seasons it's put a lot of pressure on practice hours so being able to practice under lights and extend that play is really and necessity now. (CM) asked what's the difference in the stadium lights (TL) responded these are different from the stadium lights this will be lights for baseball, softball, two tennis courts and the swimming pool (PG) asked is the discussion between real grass and artificial grass over (TL) responded I think in the Bay Area the consensus is you get double the play hours out of the artificial turf than you do out of the natural grass. (TL) added the natural grass is too expensive to maintain. You have to rest it a month at least a couple times a year during critical play period and there is too much demand to make that feasible and the water consumption it's 6 million gallons of water per year that you would be saving per site by doing this. (PG) asked is the artificial turf safe enough when the kids are being tackled on it. (TL) responded they have gotten to be safer. The artificial turf is not as abrasive as it used to be and it is a lot cooler. (TL) added they are continuing to advance so they wear out in 8 to 10 years then you will have to replace it. (TL) Added I have not seen a new grass field go in probably since we did these in 2008. (TL) stated the only other project in the works is the District wide security camera project similar to the others, but we are only in the design phase for that, we will have a page turner for that later this week or early next week to go through all those documents. (TL) added all the cameras have been placed all the wiring has been done. It has all been crossed referenced with the IT Department so were probably 75% of the way to biddable documents. (TL) stated we will do a page turner red liner next week; we'll do those documents and send them back. (TL) added then following March 3rd we'll know if that is going forward and if it is well package up and ready to go out to the street so cabling can be done over the summer of 2020. (CM) asked how many cameras each school will have. (TL) responded in the range of 25 (EM) stated it is a project where you can add cameras on. (EM) added we are starting with putting them in the essential areas where there is a lot of issues and problems. Where the principals find is the most needed areas and then if later things change, we can expand the project.

D. Introduction Interim Purchasing Manager

1. (EM) Informed the group that Debbie has taking on a new role at Hillsdale High School and in the interim, Nicole Show who is stepping in and is going to be the manager of purchasing and overseeing the capital facilities program. (EM) added that she wanted to introduce her since she will be attending the meetings.

E. Measures M & O Financial Update

1. (EM) went over Measure M & O financials.

F. Bond update Measure L

1. (EM) Introduced to the group Neal Kaufman from the Citizens Action Committee for Measure L. (NK) stated that the citizen's advocate committee for measure L, goes out and tells the story. (NK) Added he was at the meeting to learn about measure M & O. (DF) asked if group was a steering committee. (NK) responded that it was a citizen's action committee called, "Citizens for Outstanding HS Students". (NK) added he was able to advocate for the measure because he has no affiliation except having kids who attend one of the schools. (DF) asked if there were other parents like him. (NK) responded yes, we created an outreach circle online for more information. (PG) asked

how the group was formed (NK) responded when the measure was proposed by the board of trustees he got involved because of his passionate about education.

- a. Projects in Design: (EM) informed the group we have three capital projects in design and those are the athletic fields for Capuchino High School and Mills High School, as well as the security system that's in design so that if measure L passes in March we can put the cameras up at our High Schools over the Summer. (PG) asked if the three projects would be under measure L. (EM) answered yes. (PG) asked are you anticipating or are you doing the groundwork now. (EM) responded we know what the design fees are, and we have already set that aside from a different fund. (EM) added but in the event, this passes we will be issuing the debt and trying to start these projects in the summer.
- b. Campaign Update: (CM) asked what you are hearing from the community. (NK) responded there is general favor. (NK) added I think there is a lot of questions of why we have another measure on the ballot and second the concerns is around taxation. So those are the general concerns. (NK) stated there is a broad concern about accountability, but this is a local bond with local accountability,

G. Items for Next Agenda

1. Choose new committee for Measure L.
2. **Set Next Regular Meeting Date:** The next meeting date will be Monday, April 13, 2020 5:30 P.M. at 650 N. Delaware Street. **(Meeting Postponed because of Covid-19)**

H. Adjournment

1. Meeting adjourned at 6:40 PM.

END OF MEETING MINUTES